

## Privacy Statement CHARM-EU Annual Conference 2025

In this privacy statement, we explain what happens to your personal data when it is processed for the CHARM-EU Annual Conference 2025.

### Who is responsible for data processing?

CHARM-EU is responsible for the data processing described in this privacy statement.

### For what purposes are my personal data processed?

Your personal data will be processed for providing more information about the Annual Conference, both prior and after the event, creating name tags, and for reporting about the demographics of the attendees of the annual conference.

### What personal data is processed?

First name, Last name: in order to address you, create name tags

Email address: in order to contact you with information about the Annual Conference

Affiliation CHARM-EU, Organization : to create name tags and for reporting purposes after the conference

Gender: for reporting purposes after the conference

Pronouns: to include on the name tags

Access and participation needs, dietary restrictions: to help you with any access or participation needs during the conference, as well as providing food according to your dietary preferences

### How long is this personal data kept?

Identifiable data will be removed after 1 month after the CHARM-EU Annual Conference. The other, anonymized data, will be used for reporting purposes and will be retained.

### Will my data be shared with third parties?

Formdesk is used as the registration system for the CHARM-EU Annual Conference. This system collects the results from the registration form. This data is stored on the servers of Utrecht University.

Utrecht University, as a hosting partner, will have access to all data, including your name and email address up until the end of the retention period.

The CHARM-EU Annual Conference is an initiative from the European University Alliance CHARM-EU. This alliance consists of nine partners, who will have access to the anonymized data for reporting purposes. The partners who will gain access to this anonymized data are University of Barcelona (Spain), Trinity College Dublin (Ireland), Utrecht University (the Netherlands), the University of Montpellier (France), Eötvös Loránd University Budapest (Hungary), Åbo Akademi University (Finland), Julius-Maximilians-University Würzburg (Germany), Ruhr West University of Applied Sciences (Germany) and the University of Bergen (Norway).

### **Will my data be transferred to third countries?**

No, data will not be transferred to third countries outside the European Economic Area.

### **What is the legal basis for this data processing?**

The legal basis for this data processing is 'Legitimate Interest' (article 6(1)(f) GDPR). The CHARM-EU Alliance has a legitimate interest to collect your name, contact details, and demographic information in order to organise the Annual Conference. This interest does not conflict with the interests of the participants.

### **What rights do I have under the GDPR and how can I exercise them?**

The GDPR gives you a number of rights with regard to your personal data. Please see below for an overview of your rights.

### **How can I exercise these rights?**

If you want to exercise your rights, you can submit a request using the [privacy request form](#). We will then have one month to respond to your request. For very complex requests (or if a lot of requests come in at the same time), we sometimes need more time (up to two months extra). We will let you know within that first month.

### **Is there automated decision-making or profiling?**

There is no automated decision-making. This means that decisions are never made without human intervention. There is also no profiling.

### **Questions? Complaints?**

Do you have any specific questions regarding the above information or do you have any comments regarding this privacy statement? Feel free to contact us. You can send a message to [charm@uu.nl](mailto:charm@uu.nl).

For CHARM-EU, Utrecht University has appointed a Data Protection Officer (DPO). This is an internal advisor and supervisor who may also be important to you, namely if you want information about our processing of personal



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data or if you want to file a complaint about it. You can contact the UU DPO via [fg@uu.nl](mailto:fg@uu.nl). You can find contact details of all other CHARM-EU partners and their DPOs in the CHARM-EU Privacy statement.

We would like to point out that you also have the right to file a complaint with the supervisory authority, the Dutch Data Protection Authority.

### **Privacy Statement: Version and Policy Document**

This Privacy Statement was last modified on 17/07/2025. From time to time, we will make changes to this Privacy Statement.



## The Joint Data Controllers who are responsible for the processing of your personal data in regard to CHARM-EU

- University of Barcelona: General Secretary. Gran Via de les Corts Catalanes, 585, 08007 Barcelona, [secretaria.general@ub.edu](mailto:secretaria.general@ub.edu)
- Trinity College Dublin: Secretary's Office, West Chapel/House 10, Trinity College, Dublin 2, Ireland, [secretar@tcd.ie](mailto:secretar@tcd.ie)
- Utrecht University: UU-Joint Virtual Administration Officer, [charm@uu.nl](mailto:charm@uu.nl)
- Eötvös Loránd University: Rector's Cabinet CHARM-EU Office. Szerb utca 21-23., Budapest, H-1056, Hungary. [charm-eu.office@rk.elte.hu](mailto:charm-eu.office@rk.elte.hu)
- University of Montpellier: Université de Montpellier – 163 rue Auguste Broussonnet – 34090 Montpellier – [presidence@umontpellier.fr](mailto:presidence@umontpellier.fr)
- Åbo Akademi University, Domkyrkotorget 3, 20500, Åbo, Finland: [charm@abo.fi](mailto:charm@abo.fi)
- Julius-Maximilians University of Würzburg, Sanderring 2, 97070, Würzburg, Germany, [info@uni-wuerzburg.de](mailto:info@uni-wuerzburg.de)
- Ruhr West University of Applied Sciences, Duisburger Straße, 100, 45479 Mülheim an der Ruhr, [praesidentin@hs-ruhrwest.de](mailto:praesidentin@hs-ruhrwest.de)
- University of Bergen, 5020 Bergen, Norway, [post@uib.no](mailto:post@uib.no)

## Data security and confidentiality

We have taken technical and organisational security measures to prevent the destruction, loss, falsification, alteration, unauthorized access or disclosure of your personal data to third parties and any other unauthorised processing of these data.

We have made every effort to ensure the confidentiality, integrity and availability of the information systems and services that process personal data. These measures include physical and operational security measures, access control, awareness raising and confidentiality clauses. All our employees and third parties engaged by us are obliged to respect the privacy and security of your data.

## Rights

As a data subject, you have the following rights:

- The right of access enabling you to request a copy of the personal data we hold on you.
- The right of rectification entailing that you are able to request to correct your personal data in case it's inaccurate.
- The right to be forgotten entailing that you can request us to erase your personal data.
- The right to restrict processing entailing that you can request us to limit the processing of your personal data.
- The right to data portability enabling you to request to receive your data in a structured, commonly used and machine-readable format.
- The right to object to use your data if you have a valid reason and if we process your data on the basis of a legitimate interest.

## Data protection officers

If you consider that your rights were not attended well enough in regard to the CHARM-EU event, you can contact the data protection officers of the universities of CHARM-EU at the following e-mail addresses:

- University of Barcelona's Data Protection Officer: [protecciodedades@ub.edu](mailto:protecciodedades@ub.edu)
- Trinity College Dublin's Data Protection Officer: [dataprotection@tcd.ie](mailto:dataprotection@tcd.ie)
- Utrecht University's Data Protection Officer: [fg@uu.nl](mailto:fg@uu.nl)
- Eötvös Loránd University's Data Protection Officer: [dataprotection@rk.elte.hu](mailto:dataprotection@rk.elte.hu)
- University of Montpellier's Data Protection Officer: [dpo@umontpellier.fr](mailto:dpo@umontpellier.fr)
- Åbo Akademi University Data Protection Officer: [dataskydd@abo.fi](mailto:dataskydd@abo.fi)
- Julius-Maximilians University of Würzburg Data Protection Officer: [datenschutz@uni-wuerzburg.de](mailto:datenschutz@uni-wuerzburg.de)
- Ruhr West University of Applied Sciences Data Protection Officer: [datenschutz@hs-ruhrwest.de](mailto:datenschutz@hs-ruhrwest.de)
- University of Bergen Data Protection Officer [personvernombud@uib.no](mailto:personvernombud@uib.no)

## Supervisory authorities

You can also lodge a complaint with the following data protection supervisory authorities:

- University of Barcelona's data protection supervisory authority: Autoritat Catalana de Protecció de Dades (<https://apdcat.gencat.cat/ca/inici>)
- Trinity College Dublin's data protection supervisory authority: Data Protection Commission (DPC) (<https://www.dataprotection.ie/>)
- Utrecht University's data protection supervisory authority: Dutch Data Protection authority (<https://autoriteitpersoonsgegevens.nl/en>)
- Eötvös Loránd University's data protection supervisory authority: National Authority for Data Protection and Freedom of Information [www.naih.hu](http://www.naih.hu)
- University of Montpellier's data protection supervisory authority: Commission nationale de l'informatique et des libertés (CNIL, <https://www.cnil.fr/>)
- Åbo Akademi University data protection supervisory authority: Office of the Data Protection Ombudsman (<https://tietosuoja.fi/>)
- Julius-Maximilians University of Würzburg data protection supervisory authority: Der Bayerische Landesbeauftragte für den Datenschutz, [poststelle@datenschutz-bayern.de](mailto:poststelle@datenschutz-bayern.de)
- Ruhr West University of Applied Sciences data protection supervisory authority: Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen ([ldi.nrw.de](http://ldi.nrw.de))
- University of Bergen data protection supervisory authority: The Norwegian Data Protection Authority (DPA) <https://www.datatilsynet.no/en/>