

CHARM-EU Master's in Global Challenges for Sustainability Required supporting documents for registration

Congratulations on your admission! Once you've paid your reservation fee, you'll need to submit the final enrollment documents that are legally required before the deadline.

! Important note: If you don't provide the correct documents in time, your admission may be withdrawn—and unfortunately, no refund will be issued.

Document Language Requirements

Make sure all your documents are in **English** or in one of the official languages of the CHARM-EU partner universities: **Catalan, Dutch, Finnish, French, German, Hungarian, Norwegian, Spanish or Swedish.**

If your documents are in another language, please get them **officially translated into English by a sworn translator**—and *legalized and certified if needed.*

What You Need to Submit:

1. Certified copy of your Diploma (Degree), including your Academic Transcript (List of grades and credits).

This is the diploma (bachelor's or master's) that gave you access to this Master's programme. Your transcript must clearly show your **final GPA** (grade point average). If you have a **European Diploma Supplement** with your grades, ECTS and GPA you can submit this instead of a transcript.

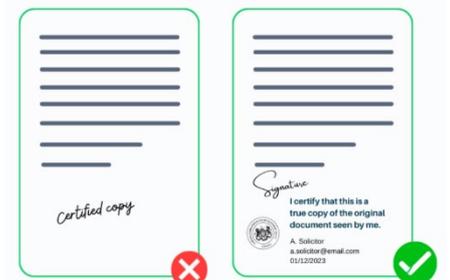


Figure 1 What is a certified copy? [Learn more](#)

You have a degree issued **outside the EU** (including the UK):

- First, you must have the **original diploma and academic transcript [legalized](#)**.
- Then, follow the same process as described below for EU degrees.

You have a degree issued **in the EU**. You have a choice:

- A. Submit a **digitally certified copy** (with a validation code), issued by your university or your country's Ministry of Education.

Send to:  charm-euoffice@ub.edu.

! Important note: This is not the same as scanned documents such as you submitted in the application process.

- B. Send in a paper **copy**: The document must be **officially signed, stamped**, and on

university letterhead.

- ◆ You can bring the original to any of the CHARM-EU universities to get a certified copy, or
- ◆ Send to ✉: CHARM-EU (Attn: Míriam Gasol) Balmes 7, 2nd floor, door A, 08007 Barcelona, Spain

! **Important note:** Do not send your original diploma, as we will not be able to return this to you.

□ 2. Proof of English Proficiency – C1 Level in All Skills

You need to provide an official **English language certificate at C1 level** before enrollment. Without it, you won't be able to enroll. If you already provided an accepted C1 or higher certificate for admission, you don't need to provide it again. Check which certificates are accepted [here](#).

Exemption cases if:

- You're a citizen and studied (from primary to secondary school and up) in an **English-speaking country**, OR
- You've completed a **Bachelor or Master degree fully taught in English**.
! **Important note:** in this case the language of instruction should be mentioned on your diploma or academic transcript, or diploma supplement.

If you think you belong to one of these categories, please inform the CHARM-EU admissions officer.

□ 3. Civil Liability Insurance Certificate

We ask you to provide a **civil liability insurance certificate**. You may already be covered under your **home, rental, or family insurance**. You can get the policy in your home country as long as it covers you in **the EU**.

This is what your insurance must include:

- It must be valid for the entire academic year: 2025/2026. Next year you will have to submit a new one before second year enrolment.
- It must be labeled as "personal liability" (not professional).
- You include a letter from the insurer confirming your name, type of coverage, and the valid dates. The insurance certificate needs to include:
 - Your **full name** (not just your family name).
 - It must be in **English or French** due to being a French Ministry requirement.

! Important notes:

- A membership form or payment receipt **are not valid proof**.

4. Health Insurance Certificate

I have a European Health insurance.

Please submit a scan of your European Healthcare Card (EHIC).

I do not have a European Health insurance.

If you do not yet have a European health insurance you will need to get a private health insurance. Please provide us with a scan of your healthcare certificate. It needs to be valid for the complete academic year.

This will also be required for your student's visa.

5. Copy of your secondary diploma

Please provide us with a copy of your **secondary diploma** (highschool, AP-levels, etc). A **simple copy or scan is sufficient**.

6. Copy of your Bachelor's Degree

If you were admitted based on a degree **other than your bachelor's**, you still need to send in a **simple scan** of your **bachelor's diploma** for the university's records.

7. If You're French – National Service Certificate

You'll need to submit your **Attestation JDC or JAPD**.