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## Grants Policy

### 1. Introduction

One of CHARM-EU's core values is inclusive. We strongly believe in the power of diversity. Learning and growing in a diverse environment leads to the personal development and cultural enrichment of all students. We understand that diversity can take many forms, and we are aware of the potential sensitivity of disclosing the nature of the circumstances.

Many structural barriers inequalities persist for students when accessing and participating in higher education. Financial support is strongly correlated with postsecondary completion, and it, even more, applies to underrepresented groups.

### 2. Purpose

The grant policy aims to minimise barriers that hinder the access and participation of students who meet all the admission requirements and cannot access other grants and scholarships.

We want to create an inclusive and human-centred approach according to the core values of CHARM-EU inclusiveness ethos.

### 3. Benefits

3.1. This application process enables us to understand better the individual's life circumstances and eligibility for the grant.

3.2. Help the Academic Board and the Inclusivity Team to make consistent and reliable decisions.



- 3.3. Reduce disputes and misunderstandings among partners as there is an official document in which detail information regarding Grants Procedures.

## 4. Scope

The provisions set out in this Grant policy will be limited by the scope set in the Consortium, the Grant Agreement and the applicable law.

## 5. Principles

- 5.1. Affordability and accessibility: to safeguard equity in access to and participation in higher education for students with various backgrounds, own lived experiences, access needs
- 5.2. Data Protection: Any information collected or related communications will be stored and managed by the Inclusiveness Team in compliance with GDPR and confidentiality agreements between the applicant and CHARM-EU WP6 Inclusiveness Team.
- 5.3. Transparency: guarantee accessibility to grants through and easy and open to public system.

## 6. Definitions

- 6.1 **External income:** it includes all kind of monetary revenue generated through the activities carried out both by the parties and the Alliance as a whole.
- 6.2 **Partner share:** it includes the corresponding funds that each partner institution receives from external income. It is used on universities discretion and in the best interest of the Alliance.
- 6.3 **CHARM-EU Grants:** it includes those funds from the tuition fees that enables CHARM-EU to guarantee one of its core public values: inclusivity.



**6.4 Tuition fee:** As established in the Tuition fees policy, the tuition fee includes lectures, seminars, tutorials, access to library and information technology facilities and course administration. It does not include living expenses, accommodation, travel and visa costs, textbooks or additional services. It does not include either the application fee nor the Students levies and charges that can be compulsory in some members of the alliance.

**6.5 Phase mobility:** Compulsory mobility for one semester, at least once per Master Edition throughout the partner universities.

**6.6 Short term mobilities:** Master mobility between one week and one month between the partner universities.

**6.7 Home university:** the institution where the student starts the Master Programm. This University does not need to match with permanent address residence.

## **7 Policy**

This policy aims to tackle those risk that have been foreseen regarding the lack of funding or regulations that do not address the specificities of the Master's Program.

### **7.1 CHARM-EU GRANTS**

7.1.1 CHARM-EU grants finance Tuition Fees and/or financial aid to the compulsory phase mobility.

7.1.2 The criteria have been established by the Academic Board.

7.1.3 The amount of Grants and its quantity (in Euros) will be limited by the provisions set from the Financial Manager and the Academic Board.

7.1.4 Only admitted students from European Union countries are eligible for a CHARM-EU grants.

7.1.5 CHARM-EU grants are not compatible with any other type of financial support regardless the type of institution (private or public).



7.1.6 In line with the capacity and resources of CHARM-EU, the grants are limited to 5% of the total students enrolled in this edition of the Master's. This is not the ideal case for inclusivity, but this is the policy while looking for other resources for grants.

7.1.7 In order to manage properly limited resources, a ranking of eligibility prioritized groups has been created by the Inclusivity Team:

- low-income/ low socioeconomic background
- instability of income
- employment circumstances
- loan
- geographical location
- civil/family circumstances
- health and other social needs
- with children/caring
- disability/mental health, chronic illnesses
- immigration status
- orphan status
- have been displaced within, or beyond, their home country due to conflict or violation of human rights, such as persecution, refugee, an asylum seeker, an individual with long residency in the EU but who is unable to access government support, a stateless individual, undocumented individuals
- any other hardship or experience of discrimination and emergency can be documented/justified to be eligible.

7.1.8 CHARM-EU Grants for tuition fees waiver will be paid equally among the partners and deducted accordingly from the Contingency Fund (See Financial Policy 7.8).

7.1.9 The Long-Term Mobility is awarded and duly paid once the corresponding Master semester has already started.



## **7.2 Financial aid for short term mobilities**

Short term mobilities call from Erasmus + does not consider the different meaning of Home Universities within European Universities alliances. This financial aid aims to guarantee mobility besides the Erasmus + limitations with a wider definition of Home University.

7.2.1 The students can apply to short term mobilities financial aid when:

- they are not eligible to an Erasmus + for a Blended Intensive Program (BIP).
- They must move to another university where the activities are carried out.

7.2.2 Short-term mobilities are financed from partners share.

7.2.3 Short term mobilities take the form of a flat rate reimbursement. The final amount (in Euros) is calculated from Erasmus + guidelines. In any case this amount can exceed the Erasmus + fares unless duly justified.

## **8. Responsibility**

8.1 The Academic Board, or delegated authorities, are responsible of setting, revising and implementing the refund policy annually.

## **9. Related Documents**

9.1. Complementary information to Grants Policy

## **10. Document Control**

10.1 Date of initial approval: Academic Board 08/07/2021

10.2 Date policy effective from: I edition of the Master, Academic year 2021-2022 and 2022-2023



9.3 Date of next review: II edition Academic Year 2022/2023 and 2023-20224

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